



*Canadian*

*Association of*

*Lutheran*

*Congregations*

## **APPLICATION FOR ENTRY INTO PASTORAL MINISTRY IN A CALC CONGREGATION**

### **APPLICATION FORM**

The following materials, along with the completed application form, are to be sent to CALC's Pastoral Personnel Director.

1. An autobiographical statement setting forth clearly your background and reason for wishing to enter into pastoral ministry with the Canadian Association of Lutheran Congregations (CALC).
2. Copies of official documents (certificates and degrees) demonstrating successful completion of collegiate, university and seminary education and a full description of non-credit academic work completed.
3. Testimonials as to Christian character and life, personality, ability and previous service from no fewer than three competent references, who have known and observed you preferably for at least one recent year, including at least one from a pastor. [Letters of recommendation are to be sent by your references directly to the attention of CALC's Pastoral Personnel Director.]
4. A criminal record check must be obtained by the applicant and submitted along with the application. This can be obtained from the nearest police department.

#### **I. PERSONAL INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Social Insurance No. \_\_\_\_\_

Phone Number \_\_\_\_\_ Email: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Location: \_\_\_\_\_

Date of baptism: \_\_\_\_\_ Location: \_\_\_\_\_

Date confirmed: \_\_\_\_\_ Location: \_\_\_\_\_

Are you married \_\_\_\_\_ Were you previously married? \_\_\_\_\_ If so, was that marriage terminated because of death \_\_\_\_\_ or divorce \_\_\_\_\_?

If presently married, please provide:

Spouse's name: \_\_\_\_\_ Number of years married: \_\_\_\_\_

Spouse's occupation: \_\_\_\_\_

Names and ages of children: \_\_\_\_\_

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1. Were you ordained as a Minister of the Church of Christ to the Office of Word and Sacrament? \_\_\_\_\_, If Yes, please provide the date, place of the ordination and the name of the denomination in which the ordination took place. Attach a copy of any certificate of ordination.

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**II. EDUCATIONAL INFORMATION** (please give name of school, location, years attended)  
College or university (undergraduate - please list majors and degrees received)

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Post-baccalaureate (please list majors and degrees received)

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Other educational experiences \_\_\_\_\_

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**III. EXPERIENCE**

Present church body affiliation: \_\_\_\_\_

Has there been any change in your denominational affiliation within last 10 years? \_\_\_\_\_

If so, explain why: \_\_\_\_\_

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Pastorates, teaching positions or business positions:

Where: \_\_\_\_\_ Date: \_\_\_\_\_

Where: \_\_\_\_\_ Date: \_\_\_\_\_

Where: \_\_\_\_\_ Date: \_\_\_\_\_

Where: \_\_\_\_\_ Date: \_\_\_\_\_

As well, attach a résumé.

**IV. Additional References**

Please furnish contact information [name, location, phone number, and email (if available)] for three additional references, selecting people who come as close as possible to fulfilling the roles we specify below.

- Some person, not in your family, who has watched your development for a significant portion of your life:

- A person who taught you and knows your academic abilities:

- A person who can speak on behalf of your faith and your commitment to the church:

These references should not be members of your family. These persons may be contacted should we require more information beyond that provided by the three people who wrote letters of reference for you.

## V. MISCELLANEOUS INFORMATION

In considering a person for ministry in the church, it is important for CALC to provide protection for congregations and church workers in the performance of their official duties and the maintenance of their rights. Accordingly, your honest and open response to the following questions is appreciated:

1. Have you ever been suspended or expelled by any educational institution? \_\_\_\_ If so, provide the name of the institution and state the reason for such action. \_\_\_\_\_

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2. Have you ever applied for admission to a seminary program and been refused entry? \_\_\_\_ If so, provide the name of the school, date and particulars. \_\_\_\_\_

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3. Have you ever been suspended, or removed from the roster of clergy of a synod or other church body? \_\_\_\_\_ If yes, provide the name of the suspending church body and state the reason for such action. \_\_\_\_\_

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4. Have you ever resigned from the roster of clergy of a synod or other church body? \_\_\_\_ If yes, provide the name of the church body and state the reason for your resignation.

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5. Are you presently in good health? \_\_\_\_ If not, please comment. \_\_\_\_\_

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6. Is there anything in your past and present professional background that would be necessary for you to disclose as part of this application process?: \_\_\_\_\_

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7. Why do you wish to leave your present church affiliation? \_\_\_\_\_

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8. Give an honest reflection on CALC's ordination vows:

*Before almighty God, to whom you must give account, and in the presence of this congregation, I ask: Will you assume this office, believing that this congregation's call is God's call to the ministry of Word and Sacrament? In the presence of this congregation will you commit yourself to this new trust and responsibility, and promise to discharge your duties in harmony with the constitutions of this church? The church in which you are to be ordained subscribes to the Holy Scriptures as the divinely inspired, revealed, and inerrant Word of God, and joyfully submits to this as the only infallible authority in all matters of life and faith, accepts, teaches, and confesses the ancient Ecumenical Creeds, the Apostolic, the Nicene, and the Athanasian Creeds, and also acknowledges the Lutheran Confessions as true witnesses and faithful expositions of the Holy Scriptures. Will you therefore preach and teach in accordance with the Holy Scriptures and these Creeds and Confessions? Will you be diligent in your study of the Holy Scriptures and in your use of the means of grace? Will you pray for God's people, nourish them with the Word and Holy Sacraments, and lead them by your own example in faithful service and holy living? Will you give faithful witness in the world, that God's love may be known in all that you do?*

Would you be comfortable in making such vows? \_\_\_\_\_  
If not, explain, why? \_\_\_\_\_

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9. As Lutherans, we believe, teach and confess that the office of ministry is a gift from God. Please describe what you understand is the very essence of this office?

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## VI. PLACEMENT INFORMATION

Is there any information that would be helpful to know for congregations who might be interested in calling you as their pastor? \_\_\_\_\_

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## VII. TO WHOM IT MAY CONCERN:

I understand that in the process of reviewing my application, CALC will receive from other individuals and organizations information and materials relating to my personal, academic and professional background. I agree that all such information and materials shall be retained solely by CALC as the property of CALC and that in no event must such information or materials be revealed to me. In consideration of CALC accepting and proceeding with my application, I agree that I have no right to such materials or information and I waive any right which I may now or later have to be informed of the contents of such materials whether or not I enter into pastoral ministry with CALC.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Applicant)

**Please submit completed form along with other required documents to:**

Pastor Rick Bergh  
Pastoral Personnel Director, CALC  
c/o St. Peter's Lutheran Church  
43015 George Fox Trail  
Cochrane, Alberta  
T4C 2E6

Pastor Rick Bergh can be contacted through email and telephone:

Email: [pastorrick@saintpeters.ca](mailto:pastorrick@saintpeters.ca)  
Telephone: 403-932-3345