



*Canadian  
Association of  
Lutheran  
Congregations*

## **APPLICATION FOR ENTRY INTO PASTORAL MINISTRY IN A CALC CONGREGATION**

### **APPLICATION FORM**

The following materials, along with the completed application form, are to be sent to CALC's President.

1. An autobiographical statement setting forth your background and reason for wishing to enter into pastoral ministry with the Canadian Association of Lutheran Congregations (CALC).
2. Official transcripts of your collegiate, university and seminary education and a full description of non-credit academic work completed.
3. Letters of Reference as to Christian character and life, personality, ability and previous service from three competent references, who have known and observed you preferably for at least one recent year, including at least one from a pastor. [Letters of recommendation are to be sent by your references directly to the attention of CALC's President.]
4. A criminal record check must be obtained by the applicant and submitted along with the application. This can be obtained from the nearest police department.

#### **I. PERSONAL INFORMATION**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Social Insurance No. \_\_\_\_\_

Phone Number \_\_\_\_\_ Email: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Location: \_\_\_\_\_

Date of baptism: \_\_\_\_\_ Location: \_\_\_\_\_

Date confirmed: \_\_\_\_\_ Location: \_\_\_\_\_

Are you married \_\_\_\_\_ Were you previously married? \_\_\_\_\_ If so, was that marriage terminated because of death \_\_\_\_\_ or divorce \_\_\_\_\_?

If presently married, please provide:

Spouse's name: \_\_\_\_\_ Number of years married: \_\_\_\_\_

Spouse's occupation: \_\_\_\_\_

Names and ages of children: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

1. Were you ordained as a Minister of the Church Christ to the Office of Word and Sacrament? \_\_\_\_\_

If Yes, please provide the date, place of the ordination and the name of the denomination in which the ordination took place. Attach a copy of any certificate of ordination.

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\_\_\_\_\_

**II. EDUCATIONAL INFORMATION** (please give name of school, location, years attended)

College or university (undergraduate - please list majors and degrees received)

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Post-baccalaureate (please list majors and degrees received)

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Other educational experiences

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**III. EXPERIENCE**

Present church body affiliation: \_\_\_\_\_

Has there been any change in your denominational affiliation within last 10 years? \_\_\_\_\_

If so, explain why: \_\_\_\_\_

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Pastorates, teaching positions or business positions:

Where: \_\_\_\_\_ Date: \_\_\_\_\_

Where: \_\_\_\_\_ Date: \_\_\_\_\_

Where: \_\_\_\_\_ Date: \_\_\_\_\_

Where: \_\_\_\_\_ Date: \_\_\_\_\_

\* A résumé may be attached if so desired.

**IV. MISCELLANEOUS INFORMATION**

In considering a person for ministry in the church, it is important for CALC to provide protection for congregations and church workers in the performance of their official duties and the maintenance of their rights. Accordingly, your honest and open response to the following questions is appreciated:

1. Have you ever been suspended or expelled by any educational institution? \_\_\_\_ If so, provide the name of the institution and state the reason for such action. \_\_\_\_\_

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2. Have you ever applied for admission to a seminary program and been refused entry? \_\_\_\_ If so, provide the name of the school, date and particulars. \_\_\_\_\_

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3. Have you ever been suspended, or removed from the roster of clergy of a synod or other church body? \_\_\_\_\_ If yes, provide the name of the suspending church body and state the reason for such action.

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4. Have you ever resigned from the roster of clergy of a synod or other church body? \_\_\_\_ If yes, provide the name of the church body and state the reason for your resignation.

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5. Are you presently in good health? \_\_\_\_ If not, please comment. \_\_\_\_\_

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6. Is there anything in your past and present professional background that would be necessary for you to disclose as part of this application process?: \_\_\_\_\_

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7. Why do you wish to leave your present church affiliation? \_\_\_\_\_  
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**V. PLACEMENT INFORMATION**

Is there any information that would be helpful to know for congregations who might be interested in calling you as their pastor? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VI. TO WHOM IT MAY CONCERN:**

I understand that in the process of reviewing my application, CALC will receive from other individuals and organizations information and materials relating to my personal, academic and professional background. I agree that all such information and materials shall be retained solely by CALC as the property of CALC and that in no event must such information or materials be revealed to me. In consideration of CALC accepting and proceeding with my application, I agree that I have no right to such materials or information and I waive any right which I may now or later have to be informed of the contents of such materials whether or not I enter into pastoral ministry with CALC.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Applicant)

**Please submit completed form along with other required documents to:**

Pastor Ed Skutshek  
President - CALC  
c/o Grace Lutheran Church  
1162 Hudson Road  
West Kelowna, BC V1Z 1J3

Pastor Ed can be contacted through email and telephone:  
Email: [Ed.Skutshek@gracdelutheranelowna.com](mailto:Ed.Skutshek@gracdelutheranelowna.com)  
Telephone: 250-769-5685